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SC-M-32

10 December 1951

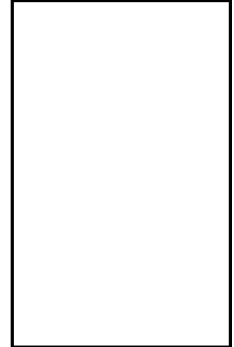
STAFF CONFERENCE

25X1A9A

Minutes of Meeting held in Director's  
Conference Room, Administration Building  
Monday, 10 December 1951, at 1100 hours.

General Smith Presiding

Attendance at this meeting was not noted.



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~~SECRET~~

SC-M-32

10 December 1951

~~CONFIDENTIAL~~

SECRET  
SC-M-32  
10 December 1951

1. Future Assistant Directors' Meetings.

The Director spoke briefly indicating that the Assistant Directors should make an effort to use these meetings to bring up any and all problems which they might have. He regarded them as in the nature of Director's meetings, where mutual problems could be tabled and discussed.

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2. [REDACTED]

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The Director notified the Assistant Directors' that the [REDACTED] paper would be on its way today and that rather strong reaction could be expected.

3. Preclusive Buying of Strategic Materials.

Mr. Dulles gave notice of the request by [REDACTED] 25X1A9A office for a conference on the problem of preclusive buying of strategic materials. Prior to Thursday, the date of such meeting, he desired to talk with Dr. Millikan and with the people in OPC and OSO who were familiar with this subject.

4. Planning Syndicate.

The Director notified the Assistant Directors that he was giving to the Secretary of Defense a paper proposing a planning syndicate to deal with the problems which would arise in China and neighboring areas if a cease-fire agreement is concluded. That might lead to the redeployment of Chinese forces at a time when our own are tied down or are waning. In this connection, he mentioned that [REDACTED] was joining the Agency and could be of great assistance.

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5. Disabled Personnel.

25X1A9A

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SECRET  
SC-M-32  
10 December 1951

SECRET

SC-M-32

10 December 1951

In connection with the discussion of the foregoing matter, the Director indicated that CIA personnel abroad who become disabled in line of duty should be taken care of, as they would be were they in the military service. In response to a question from the Director, Mr. Wolf indicated that no legislation was needed at present to accomplish this. In answer to a question from Mr. Carey, the Director indicated that this should apply where the disability was incurred in line of duty whether or not it resulted from enemy action.

6. Intelligence and Requirements Staff.

Operations, as a result of a staff study, had concluded that more attention should be paid to the use to which the intelligence collected by that Office was put. Consequently, the Office was reorganizing its Intelligence and Requirements Staff and was including therein a new Intelligence Audit Staff. Mr. [ ] expressed the desire to consult with other Assistant Directors on this point. The Director commented that it was fundamental that information which cannot be used is unimportant, regardless of what other interest it might have.

7. Publication Forms.

In connection with the foregoing, there was a brief discussion of the form of publications and reports to be disseminated both inside and outside CIA. The Director stated that such reports should be on white paper. Some other means than the color of the paper should be employed to distinguish between different types of reports. He further indicated that all such reports should indicate that they were prepared by "CIA" and although the Office of origin might also be indicated, it should be "after, under and smaller" than the reference to CIA. In answer to an inquiry, [ ]

8. Coordination of Agency Publications.

Mr. Reber noted that at the suggestion of Management his Office had undertaken to study the coordination of Agency publications, since it had been indicated that there was considerable overlapping in existing publications. The Director approved in principle

SECRET

SC-M-32

10 December 1951

SECRET

SC-M-32

10 December 1951

25X1A9A

but indicated that any procedure worked out must be simple and non-time consuming. Mr. [ ] made it plain that the determination as to whether or not a particular publication was to be issued, or continued, would have to be made at the D/DCI's level and not by the Office of Intelligence Coordination.

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10. Career Service.

Colonel Baird indicated that were General Davison present he would raise a question as Chairman of the Career Service Committee. There appeared to be some confusion among members of the various working committees as to whether or not they represented their respective offices or the Agency as a whole. The Director stated that such representatives represented the special interests of their respective offices but that it would be necessary to make a rational adjustment of these interests in any CIA-plan, giving due regard to the special interests of each. It would be necessary to come out with an Agency plan, which could not be varied from office to office irrespective of special interests.

11. Dr. Chadwell reported briefly as to progress in the coordination of atomic energy matters.

SECRET

SC-M-32

10 December 1951

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